

Nominee Surname	Nominee First Name	Personnel Number
Faculty / Division	Nominee Email	Nominee Phone
Nominator Surname	Nominator First Name	Personnel Number
Faculty / Division	Nominator Email	Nominator Phone

Award Category:

Select which category of the President's Excellence Award you are nominating your candidate. You can find details on the three distinct award categories on the [President's Excellence Award webpage](#).

<input type="checkbox"/> Emerging Excellence	<input type="checkbox"/> Distinguished Excellence	<input type="checkbox"/> Influential Excellence
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Nomination Package:

A complete nomination package **must** include the following:

- | | |
|--|---|
| <input type="checkbox"/> This Completed Nomination Form | <input type="checkbox"/> Two letters of support |
| <input type="checkbox"/> Covering letter from the nominator* | <input type="checkbox"/> A draft citation for the nominee |

If you require assistance completing this nomination, please contact your [Divisional HR Office](#).

Letters of Support Details:

Provide the contact details for the colleagues / peers / students providing the letters of support. (A letter of support signed by multiple individuals counts as one letter towards the maximum of two letters. Letters of support must be from someone other than the primary nominator.)

1.	Name(s):		Email(s):	
2.	Name(s):		Email(s):	

* Should the lead nominator nor a supporting letter not be from the nominee's supervisor, a letter from the nominee's supervisor or the Division Head with an endorsement of the nomination is also required.

Citation Details:

In the box below, include a draft citation that highlights the nominee's most significant contributions, accomplishments, and impact as they relate to the award criteria. (min. 200 words max. 300 words)

The selection committee will not consider this citation in their assessment of the nominee. The University will only publish citations of successful nominees.

Please note: To ensure consistency among recipient citations, the text you submit will be reviewed and revised by an editor. Recipients will have the opportunity to review and approve the final citation.

Draft Citation:**Submission:**

Please forward completed applications to your [Divisional HR Office](#).