



Northrop Frye Award (Faculty) Nomination Instructions & Checklist

Please complete and submit this form with the required materials listed below. Additional information is posted on the Awards of Excellence website.

NOMINATION MATERIALS

1. Completed nomination form that includes the signed endorsement of the Dean, or designate, and, if applicable, the Chair, Principal or Director.
2. A 2-3 page letter from the nominator that:
 - Provides a summary of the project
 - Describes the main outcomes from the project
 - Describes how students were impacted by the project and the number of students impacted
3. Two letters of support from students, faculty members, and/or other individuals able to speak to the impact of the teaching and learning project.
4. Nominee's CV (note: academic bibliographies should not exceed 10 pages; please provide an abbreviated version if necessary).

If this nomination is successful, the nomination file may be shared with relevant communications teams to support the writing of a story on the nominee and their contributions.

NOMINEE INFORMATION

Title: _____ First Name: _____ Last Name: _____

Position title: _____

Faculty/Department: _____

Address: _____

Office Phone: _____

Email: _____

NOMINATOR INFORMATION

Title: _____ First Name: _____ Last Name: _____

Academic position or job title: _____

Faculty/department or company name: _____

Address: _____

Office Phone: _____

Email: _____

NOMINEE'S DIVISIONAL / UNIT BUSINESS OFFICER

Title: _____ First Name: _____ Last Name: _____

Email: _____

NAMES AND CONTACT INFORMATION FOR INDIVIDUALS PROVIDING SUPPORT LETTERS

1. Title: _____ First Name: _____ Last Name: _____

Academic position or job title: _____

Faculty/department or company name: _____

Address: _____

Office Phone: _____

Email: _____

2. Title: _____ First Name: _____ Last Name: _____

Academic position or job title: _____

Faculty/department or company name: _____

Address: _____

Office Phone: _____

Email: _____

SIGNATURES OF ENDORSEMENT

Dean, or designate

Chair, Director or Principal, if applicable

CITATION DETAILS

In the box below, include a draft citation that highlights the nominee's most significant contributions, accomplishments, and impact as they relate to the award criteria. (min. 200 words max. 300 words)
This citation will be used in communications if the nomination is successful. Please note: the text you submit will be reviewed and revised by an editor and will be shared with the award recipient for final approval prior to being shared publicly.

HOW MANY TIMES HAS THIS NOMINATION BEEN SUBMITTED?

NEVER

ONCE

TWICE

HAS THE NOMINEE BEEN INFORMED OF THIS SUBMISSION?

YES

NO

PLEASE SUBMIT TO THE FOLLOWING

Please submit a complete nomination package in one electronic PDF to **awards.provost@utoronto.ca** by **January 30, 2024.**