



## CARL MITCHELL COMMUNITY IMPACT AWARD NOMINATION FORM

The complete nomination package for the Carl Mitchell Community Impact Award must include:

- Completed nomination form
- Covering letter from the nominator specifically addressing the nominee's contributions as they pertain to the [stated criteria](#), and clearly demonstrating the impact of these contributions
- Up to two letters of support, as outlined in the posted award description
- Candidate's bio or CV (optional)
- One additional mandatory support letter from the candidate's direct supervisor or departmental manager, **only if the candidate is being nominated for contributions made as part of paid work** (i.e., is not being nominated for volunteer contributions). Refer to the [eligibility criteria](#) for information on additional support letter requirements.

### NOMINEE INFORMATION

<b>First Name</b>	<b>Last Name</b>	<b>Pronouns (optional)</b> e.g. she/her, they/them
<b>Job Title and Company Name</b>		
<b>Phone</b>	<b>Email</b>	
<b>U of T Degree and Grad Year (e.g., BA 1972 VIC), or year(s) attended U of T if an alum (non-grad)</b>		

**NOMINATOR INFORMATION**

<b>First Name</b>	<b>Last Name</b>	<b>Pronouns (optional)</b> e.g. she/her, they/them
<b>Job Title and Company Name</b>		
<b>Phone</b>	<b>Email</b>	
<p><b>If Nominator is a U of T alum, list the U of T degree and grad year, or year(s) attended U of T if an alum (non-grad). Note: Nominators do not need to be U of T alumni.</b></p>		
<b>Relationship to Nominee</b>		

**Reason for Nomination:** Briefly detail why your nominee should be considered for this community impact award. This section must be completed. (*min. 75 words, max. 150 words*)

**ENDORSER NAME(S) AND CONTACT INFORMATION**

**1<sup>st</sup> Endorser**

<b>First Name</b>	<b>Last Name</b>	<b>Pronouns (optional)</b> e.g. she/her, they/them
<b>Job Title and Company Name</b>		
<b>Phone</b>	<b>Email</b>	

**2<sup>nd</sup> Endorser (optional)**

<b>First Name</b>	<b>Last Name</b>	<b>Pronouns (optional)</b> e.g. she/her, they/them
<b>Job Title and Company Name</b>		
<b>Phone</b>	<b>Email</b>	

**Endorsement from direct supervisor or manager. This is only required if candidate is nominated for contributions made as part of their paid work, i.e., is not being nominated for their volunteer contributions.**

<b>First Name</b>	<b>Last Name</b>	<b>Pronouns (optional)</b> e.g. she/her, they/them
<b>Supervisor's/Manager's Job Title and Company Name</b>		
<b>Phone</b>	<b>Email</b>	

**CITATION DETAILS:** In the box below highlight the nominee's most significant contributions, accomplishments, and impact as they directly relate to the [award criteria](#). This information may be used, in full or in part, in communications and announcements if the nominee is named as the award recipient. *(min. 200 words max. 300 words)*

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**SUPPLEMENTARY INFORMATION:**

In the box below, provide links for any online articles or resources that showcase the impact and contributions made by your nominee, as they pertain **directly** to the Carl Mitchell Community Impact Award [criteria](#).

**Submit the full nomination package to [CarlMitchell.Award@utoronto.ca](mailto:CarlMitchell.Award@utoronto.ca) by February 7, 2025.**

**Ensure you submit one complete PDF that contains all the required documentation.  
Please do not submit documents separately.**

Questions about the award should also be directed to the email address above.